



If you are interested in WEA Direct Depositing your invoice/vouchers payments, please complete the form below and return. Thanks!

Wyoming Education Association Automatic Deposit Request

Automatic Payments Set-up

How to take advantage of the fastest, and most convenient and secure way to receive deposits.

Key Benefits of Direct Deposit:

Direct Deposit is a free service that automatically deposits qualifying recurring income into any checking, savings account you choose.

- Convenient – Your money is deposited into your account, even when you are ill, on vacation or too busy to get to the bank.
- Safe – You never have to worry about checks getting lost, delayed or stolen.

Account Information needed by WEA

Key information about you and your checking account that will allow transactions with third parties to occur:

- (1) Name _____
- (2) Your Banks Name _____
- (3) Your Routing/Transit Number (9 digits) _____
- (4) Account number (maximum 15 digits, include any leading zeros, do not include check number) _____
- (5) Type of Account Checking Savings
(check one)
- (6) Email for contact person: _____

SAMPLE CHECK		0101
DATE _____		
PAY TO THE ORDER OF _____ \$ _____		
DOLLARS		
WELLS FARGO		
MEMO _____		
⑆ 2 3 4 5 6 7 8 9 ⑆	⑆ 2 3 4 5 6 7 8 9 ⑆	⑆ 1 0 ⑆
Routing Number	Account Number	Check Number

Signature: _____

Date: _____

Please return form to: WEA, Cherie Cox, email to: ccox@wyoea.org,
or mail to: 115 East 22nd Street, Cheyenne WY 82009